

**MINUTES OF THE ANNUAL MEETING OF THE  
CORTLAND COUNTY INDUSTRIAL DEVELOPMENT AGENCY**

**December 14, 2015**

Chairman Michael McMahon called the annual meeting of the Cortland County Industrial Development Agency to order at 12:08 p.m. on Monday, December 14, 2015, at 37 Church Street, Cortland, NY.

**I. ROLL CALL AND CALL TO ORDER**

**The following members were present:**

Johanna Ames	Michael McMahon
John Reagan	Steve Servies
John Shirley	Bradley Totman

**The following members were absent:**

Stephen Compagni

**The following staff was present:**

Garry VanGorder, Executive Director	Karen Niday, CFO
Sandy Griep, Office Manager	John Sidd, Esq.

**The following media was present:**

Peter Blanchard, The Cortland Voice

**The following guests were present:**

Peggy Mousaw, County Budget Director	Bob Haight, Chamber of Commerce
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- II. APPROVAL OF MINUTES:** October minutes were approved on the motion made by Michael McMahon, seconded by John Shirley noting a correction on the motion for the minutes, the motion was seconded by Steve Servies, not John Shirley. The motion was carried with the correction.

**III. NEW BUSINESS**

**Re-Appoint Officers** – Chairman – Michael McMahon; Vice Chairman – Stephen Compagni; Secretary – John Shirley; Treasurer – John Reagan, CEO – Garry VanGorder and CFO – Karen Niday. Motion was made by Michael McMahon to approve the slate of officers, the motion was seconded by John Shirley, and the motion was unanimously approved.

**Appoint Committees:** A motion was made by Michael McMahon to approve all committee appointments as presented, the motion was seconded by Bradley Totman, and was unanimously approved.

**Appointment of Signatories** – a motion was made by Michael McMahon to approve the CEO, CFO, Chairman and Treasurer as signatories. The motion was seconded by John Reagan, and was unanimously approved.

**Adopt policies** – A motion was made by Michael McMahon to adopt all policies as presented. The motion was seconded by John Shirley, and was unanimously approved.

IV. **OLD BUSINESS** – PILOT Affidavits – Karen Niday, CFO reported that all companies filed their annual affidavits. Two companies were not in compliance and counsel has notified the proper taxing authorities.

V. **REPORTS**

**Financial Report:** Karen reported that there was nothing out of the ordinary and she had no concerns. She noted the receipt of Multi Modal money from the state which is a pass through to the NYS&W railroad.

VI. **DIRECTORS REPORT** – was discussed as enclosed in the board books.

VII. **ADJOURN:** 12:19 p.m.

Respectfully submitted:

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Secretary  
John Shirley

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Chairman  
Michael McMahon