

**MINUTES OF THE MEETING OF THE  
CORTLAND COUNTY INDUSTRIAL DEVELOPMENT AGENCY**

**March 14, 2016**

Chairman Michael McMahon called the meeting of the Cortland County Industrial Development Agency to order at 12:07 p.m. on Monday, March 14, 2016, at 37 Church Street, Cortland, NY.

**I. ROLL CALL AND CALL TO ORDER**

**The following members were present:**

Johanna Ames	Michael McMahon
John Reagan	Steve Servies

**The following member was absent:**

Stephen Compagni	John Shirley
Bradley Totman	

**The following staff was present:**

Garry VanGorder, Executive Director	Karen Niday, CFO
Sandy Griep, Office Manager	John Sidd, Esq.

**The following media was present:**

Tyrone Heppard, Cortland Standard	Brad Smith, WXHC
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**The following guests were present:**

Bob Haight, Chamber of Commerce	Representatives from the Carpenter's Union
Dick Bushnell, County Legislature	Eric Mulvihill, Legislative Clerk
Peggy Mousaw, County Budget Officer	Mark Helms, Cortland County Sheriff
Budd Rigg, Cortland County Undersheriff	

**II. APPROVAL OF MINUTES:** February 2016 minutes were approved.

**III. REPORTS**

**Financial Report:** Karen reported that there was nothing out of the ordinary and she had no concerns. She discussed her notes regarding payments from Cortland Crown Homes as part of their PILOT agreement. Also a pass through payment from NYS DOT for the Suit Kote rail expansion in Polkville.

John Reagan reported that the Audit Committee met prior to the board meeting to discuss. John Reagan made a motion to accept the Audit committee's recommendation to approve the 2015 Audited Financial Statements. Motion was seconded by Mike McMahon, the motion was carried.

**IV. New Business**

**New IDA Legislation** – Attorney John Sidd discussed upcoming changes for the IDA. Many of which we already do. He is putting together a new application that will be a fillable PDF for our website. He will also be working with Garry and Karen on writing any new policies required for the new legislation moving forward.

**V. DIRECTORS REPORT** – was discussed as enclosed in the board books.

**VI. ADJOURN:** 12:24 p.m.

Respectfully submitted:

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Secretary  
John Shirley

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Chairman  
Michael McMahon