

MINUTES OF THE ANNUAL MEETING OF THE
CORTLAND COUNTY INDUSTRIAL DEVELOPMENT AGENCY

December 12, 2016

Chairman Michael McMahon called the annual meeting of the Cortland County Industrial Development Agency to order at 12:05 p.m. on Monday, December 12, 2016, at 37 Church Street, Cortland, NY.

I. ROLL CALL AND CALL TO ORDER

The following members were present:

Stephen Compagni	Michael McMahon
John Reagan	John Shirley

The following members was absent:

Johanna Ames	Steve Servies
Brad Totman	

The following staff was present:

Garry VanGorder, Executive Director	Karen Niday, CFO
Sandy Griep, Office Manager	John Sidd, Esq.

The following media was present:

Tyrone Heppard, Cortland Standard

The following guests were present:

Peggy Mousaw, County Budget Officer	Eric Mulvihill, County Legislative Clerk
Bob Haight, Chamber of Commerce	

II. APPROVAL OF MINUTES: Michael McMahon made the motion to approve the November 2016 minutes, seconded by Stephen Compagni. All were in favor, none opposed, and the motion was carried.

III. NEW BUSINESS

- A. Adopt Amended Policy – As enclosed in the board book the Fee Schedule application fee was increased from \$250 to \$500. A motion was made to approve the policy as presented by Michael McMahon and was seconded by John Reagan, the motion was unanimously approved.
- B. Adopt policies – A motion was made by Michael McMahon to adopt all policies as listed in the board books, the motion was seconded by John Reagan, the motion unanimously approved.
- C. Reappoint Officers – Chairman – Michael McMahon; Vice Chairman – Stephen Compagni; Secretary – John Shirley; Treasurer – John Reagan, CEO – Garry VanGorder and CFO – Karen Niday. Motion was made by Michael McMahon to

approve the slate of officers, the motion was seconded by Stephen Compagni. The motion was unanimously approved.

D. **Reappoint Committees:** A motion was made by Michael McMahon to approve all committee appointments as presented, the motion was seconded by Stephen Compagni, the motion was unanimously approved.

E. **Reappointment of Signatories** – a motion was made by Michael McMahon to approve the CEO, CFO, Chairman and Treasurer as signatories. The motion was seconded by Stephen Compagni, the motion unanimously approved.

IV. REPORTS

Financial Report: Karen reported that there was nothing out of the ordinary and she had no concerns. She noted that we are gearing up for the annual audit, they will be starting January 23rd. Filing date with the state is April 1st.

V. **ADJOURN:** 12:54 p.m.

Respectfully submitted:

Secretary
John Shirley



Chairman
Michael McMahon