

**MINUTES OF THE MEETING OF THE  
CORTLAND COUNTY INDUSTRIAL DEVELOPMENT AGENCY**

**November 13, 2017**

Chairman Michael McMahon called the monthly meeting of the Cortland County Industrial Development Agency to order at 12:00 p.m. on Monday, November 13, 2017, at 37 Church Street, Cortland, NY.

**I. ROLL CALL AND CALL TO ORDER**

**The following members were present:**

Johanna Ames	Clint Brooks
Michael McMahon	Steve Servies
John Shirley	

**The following staff was present:**

Garry VanGorder, Executive Director	Karen Niday, CFO
Sandy Griep, Office Manager	John Sidd, Counsel

**The following guests were present:**

Representatives from the Carpenters Union	Eric Mulvihill, Legislative Clerk
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**APPROVAL OF MINUTES:** Michael McMahon made the motion to approve the September 2017 minutes, seconded by Steve Servies. All were in favor.

**II. REPORTS**

**Financial Reports:** Karen discussed the RFP's for the annual audits, stating that she had discussed with committee members and they agreed to continue with Insero & Co. Michael McMahon made the motion to approve Insero & Co., with the motion seconded by John Shirley. All were in favor.

**Directors Report** - was discussed as enclosed in the board book.

**III. ADJOURN:** 12:29 p.m.

Respectfully submitted:

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Secretary  
John Shirley

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Chairman  
Michael McMahon