



Cortland County

Business Development Corporation

Minutes for the regular meeting of the Members of the Cortland County Business Development Corporation

December 8, 2025 – 12pm

40 Main Street, 2nd Floor Cortland New York, 13045

Roll Call – Chairman McMahon called the meeting to order at 12:08 pm

Michael McMahon	Chairman	Present
Stephen Compagni	Vice Chairman	Absent
Clint Brooks	Secretary	Present – Zoom
Deborah Hayden	Treasurer	Present
Dr. Amy Kremenek	Director	Present
Dr. Kathleen Burke	Director	Present
Jason Hage	Director	Absent
William McGovern	Director	Present
Renee Neiderman	Director	Present
Robert Edwards	Director	Present
Andy Fox	Director	Present
Michael May	Director	Present
John Haugen	Director	Present
Melanie Vilardi	Executive Director	Present
Andrea Skeels	Chief Financial Officer	Present
Ashley Riehlman	Community Relations Specialist	Present

Approval of Minutes – November 10, 2025 – Chairman McMahon made a motion to accept the minutes, Mr. Fox seconded, all in favor; none opposed

New Business

- Welcoming new board members, Michael May and John Haugen
 - 2026 Board Meeting Dates – Chairman McMahon made a motion to accept the 2026 Board meeting dates, Dr. Kremenek seconded, all in favor; none opposed
 - Financials – Ms. Hayden, board treasurer, made a motion to move \$100,000 from the BDC’s “Unrestricted Assets” to “Board Designated Assets” for future community investment. Mr. Fox seconded, all in favor; none opposed
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Monthly Reports

- Finance Report
- Revolving Loan Fund
- Director's Report

Adjourn – The meeting was adjourned at 12:29 pm