



Annual meeting minutes of the Cortland County Business Development Corporation

March 9, 2026 – 12pm

40 Main Street, Suite A, 2nd Floor Cortland New York, 13045

Roll Call – Chairman McMahon called the meeting to order at 12:02 PM

Michael McMahon	Chairman	Present
Stephen Compagni	Vice Chairman	Absent
Clint Brooks	Secretary	Present
Deborah Hayden	Treasurer	Present
Dr. Amy Kremenek	Director	Absent
Dr. Kathleen Burke	Director	Present
Jason Hage	Director	Present
William McGovern	Director	Present
Renee Neiderman	Director	Present – Zoom
Robert Edwards	Director	Present
Andy Fox	Director	Present
Michael May	Director	Present
John Haugen	Director	Present
Melanie Vilardi	Executive Director	Present
Andrea Skeels	Chief Financial Officer	Present
Ashley Riehlman	Community Relations Specialist	Present

Also Present: John Sidd, Ben Ownes, Rebecca Sessions, Michael Ponticiello, Bob Haight, Marie Weiss, Chloe Pruett, Pedro Rodriguez, Nicole Haghpanah, Ned Horneffer

Approval of Minutes – February 9, 2026 - Chairman McMahon made a motion to accept the minutes, Dr. Burke seconded the motion. All in favor; none opposed

New Business

- Review 2025 BDC Independent Audit – Mr. Owens and Ms. Sessions reviewed the 2025 independent audit. It was indicated that it was an unmodified and clean opinion, with no concerns for the board. Chairman McMahon made a motion to accept the 2025 audit, Ms. Hayden seconded. All in favor; none opposed.
- Appoint Committees – Chairman McMahon made a motion to accept the committees as presented. Mr. McGovern seconded. All in favor; none opposed.

- Governance: Kathleen Burke, Amy Kremenek, William McGovern



Cortland County

Business Development Corporation

- Finance: Deborah Hayden, Jason Hage, Renee Neiderman
- Audit: Clint Brooks, Deborah Hayden, Andy Fox,
- Revolving Loan Fund: Chairman McMahon, Kathleen Burke, Jason Hage and Andy Fox
- Personnel: Robert Edwards, Michael May, Steve Compagni
- Authorize Signatories for NBT bank – Clint Brooks and Deborah Hayden
- Adopt Corporation Policies – Chairman McMahon made a motion to accept the policies as presented. Mr. Brooks seconded. All in favor; None opposed.

Monthly Reports

- Finance Report
- Revolving Loan Fund
- Director's Report

Adjourn – Chairman McMahon made a motion to adjourn the meeting at 12:14pm, Mr. Edwards seconded. All in favor; none opposed.
