



Cortland County

Business Development Corporation

Minutes of the Cortland County Business Development Corporation Meeting of March 14th, 2022

Per Part E of Chapter 417 of the Laws of the State of New York for 2021 which amends Article 7 of the Public Officers Law, videoconferencing was offered to conduct this meeting as well as in-person attendance.

The Meeting was called to order at 12:36 PM.

Roll Call

Michael McMahon	<u>Chairman</u>	<u>Present</u>
Stephen Compagni	<u>Vice Chairman</u>	<u>Excused</u>
Clint Brooks	<u>Secretary</u>	<u>Present</u>
John O. Reagan	<u>Treasurer</u>	<u>Present</u>
Dan Mones	<u>Director</u>	<u>Absent</u>
Donald Richards	<u>Director</u>	<u>Remote</u>
Dr. Kathleen Burke	<u>Director</u>	<u>Excused</u>
Jason Hage	<u>Director</u>	<u>Absent</u>
Jerry Contento Jr.	<u>Director</u>	<u>Present</u>
Johanna Ames	<u>Director</u>	<u>Present</u>
Lori Law	<u>Director</u>	<u>Remote</u>
Paul Dries	<u>Director</u>	<u>Absent</u>
Vacant	<u>Director</u>	
Garry VanGorder	Executive Director	<u>Present</u>
John Sidd	Counsel-Hancock Estabrook LLP	<u>Remote</u>



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Karen Niday	Chief Financial Officer	<u>Present</u>
Eric Mulvihill	Economic Development Specialist	<u>Present</u>
Marie Weiss	Council Representative for the North Atlantic States Regional Council of Carpenters	<u>Remote</u>
Ben Owens	CPA-Insero & Co. CPAs, LLP	<u>Present</u>
Leslie Spurgin	CPA-Partner Insero & Co. CPAs	<u>Remote</u>
Michelle Enright	Exec Director Cortland County Convention & Visitors Bureau	<u>Present</u>

AGENDA

Approval of Minutes – February 14, 2022 – Mr. McMahon made a motion to accept the minutes, Mr. Contento seconded the motion. All voting in favor, none opposed.

New Business –

- 1.) Review/Approve The Cortland County Business Development Corporation Independent Audit – Mr. McMahon made a motion to accept the audit as presented, Mr. Brooks seconded the motion. All voting in favor none opposed.
- 2.) Review the DRI/Crown City Rising Communications Strategy – Ms. Enright provided the Board with an overview of the DRI Crown City Rising communications plan.

Monthly Reports

- Finance Report – Ms. Niday reviewed the monthly financial reports
 - Revolving Loan Fund
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- Director's Report - Mr. VanGorder updated the Board regarding the discussions with Cortland County and Broadband in rural communities.
- Mr. VanGorder updated the committee on the ARPA grant programs, the agency has received one million dollars in requests with \$300k available for dispersement.
- Mr. VanGorder said he will be meeting with representatives from the Village of Homer and Empire State Development to discuss ways to strengthen the Village's DRI application.
- Mr. VanGorder updated the committee on the Cortland Downtown Partnership's grant dispersement agreement.
- Michelle Enright of the CVB provided an overview of the DRI communications strategy.

Adjourn – The meeting was adjourned at 1:15 PM

DRAFT