



# Cortland County

Business Development Corporation

## Minutes of September 13, 2021

Mr. Brooks opened the regular meeting of Cortland County Business Development Corporation was convened in public session on Monday, September 13, 2021, at 12:30 o'clock p.m., The meeting was conducted both in person and remotely via the online web-based Zoom video and audio conference platform in accordance with Executive Order No. 202.1 issued by the Governor of the State of New York on March 12, 2020, as thereafter extended.

### Roll Call

Michael McMahon	<u>Chairman</u>	<u>Excused</u>
Clint Brooks	<u>Board Member</u>	<u>Present</u>
Dan Mones	<u>Board Member</u>	<u>Excused</u>
Donald Richards	<u>Board Member</u>	<u>Remote</u>
Jason Hage	<u>Board Member</u>	<u>Remote</u>
Jerry Contento Jr.	<u>Board Member</u>	<u>Present</u>
Johanna Ames	<u>Board Member</u>	<u>Remote</u>
John O. Reagan	<u>Board Member</u>	<u>Present</u>
Dr. Kathleen Burke	<u>Board Member</u>	<u>Remote</u>
Lori Law	<u>Board Member</u>	<u>Remote</u>
Orinthia Montague	<u>Board Member</u>	<u>Excused</u>
Paul Dries	<u>Board Member</u>	<u>Excused</u>
Stephen Compagni	<u>Board Member</u>	<u>Remote</u>
John Sidd	<u>Legal Counsel</u>	<u>Present</u>
Garry VanGorder	<u>Executive Director</u>	<u>Present</u>
Eric Mulvihill	<u>Economic Development Specialist</u>	<u>Present</u>



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Approval of Minutes – Mr. Hage made a motion to approve the minutes of the June 7, 2021, Business Development Corporation meeting. Mr. Richards seconded the motion. All voting in favor, none opposed. The minutes were approved as presented.

## New Business

- **Review/Adopt the proposed 2022 BDC Budget** – The Board reviewed the proposed budget. Mr. Hage made a motion to adopt the budget as presented, Mr. Richard’s seconded the motion. All voting in favor, none opposed.

## Reports

- **Finance Report** – The Board reviewed the monthly Finance report
  - **Director’s Report** – Mr. VanGorder reviewed his report. He discussed the agency being involved in the development of a communications plan to coincide with the reconstruction of Cortland’s Main Street. The plan is intended to help downtown stakeholders and urge the public to support Main Street businesses during the reconstruction process. Mr. VanGorder discussed recent meetings with City leadership regarding downtown initiatives included in the Downtown Revitalization Project. Mr. VanGorder discussed the planned presentation to the County Legislature on September 20<sup>th</sup> regarding suggested uses of the American Rescue funding to support small businesses. Mr. VanGorder discussed the possibility of the BDC hosting a candidates’ forum in conjunction with the upcoming election cycle.
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Adjourn – Mr. Contento made a motion to adjourn the meeting, Mr. Brooks seconded the motion; all voting in favor none opposed. The meeting adjourned at 1:05 PM