

**MINUTES OF THE JOINT ANNUAL MEETING OF THE
CORTLAND COUNTY AGRICULTURAL LOCAL DEVELOPMENT CORP.,
AND THE CORTLAND COUNTY DEVELOPMENT CORPORATION**

December 9, 2019

The annual meeting of the CORTLAND COUNTY AGRICULTURAL LOCAL DEVELOPMENT CORP., AND THE CORTLAND COUNTY DEVELOPMENT CORPORATION was called to order at 12:17 p.m. by Chairman Michael McMahon on Monday, December 9, 2019 at the BDC/IDA office, 37 Church Street, Cortland, New York, 13045.

I. ROLL CALL AND CALL TO ORDER

The following members were present:

Clint Brooks
John Reagan
John Shirley

Michael McMahon
Steve Servies

The following staff was present:

Garry VanGorder, Executive Director
Sandy Griep, Office Manager

Karen Niday, CFO
John P. Sidd, Esq.

The following guests were present:

Bob Haight, Chamber of Commerce

II. APPROVAL OF THE MINUTES: The minutes were approved.

III. NEW BUSINESS

- **Adopt policies** – A motion was made by John Shirley to adopt all policies, seconded by Clint Brooks, and was unanimously approved
- **Reappoint Officers** – Chairman – Michael McMahon; Vice Chairman – Stephen Compagni; Secretary – John Shirley; Treasurer – John Reagan; CFO – Karen Niday; CEO Garry VanGorder. Motion was made by Michael McMahon to approve the slate of officers, the motion was seconded by John Shirley, and was unanimously approved.
- **Reappoint Committees:** A motion was made by Michael McMahon to approve all committee appointments as presented, the motion was seconded by John Shirley, and was unanimously approved.
- **Appointment of Signatories** – a motion was made by Michael McMahon to approve the CEO, CFO, Chairman and Treasurer as signatories. The motion was seconded by John Shirley and was unanimously approved.

IV. Adjourn – 12:25 pm

Respectfully submitted

Secretary
John Shirley

Chairman
Michael McMahon