

**MINUTES OF THE MEETING OF THE  
CORTLAND COUNTY BUSINESS DEVELOPMENT CORPORATION**

**November 12, 2019**

Chairman Michael McMahon called the meeting of the Cortland County Business Development Corporation to order at 12:35 p.m. on Monday, November 12, 2019 at 37 Church Street, Cortland, New York.

**I. ROLL CALL AND CALL TO ORDER**

**The following directors were present:**

Johanna Ames	Clint Brooks
Stephen Compagni	Paul Dries
Lori Law	Michael McMahon
Matthew McSherry	Dan Mones
John Reagan	Steve Servies

**The following staff was present:**

Garry VanGorder, Executive Director	Karen Niday, CFO
Sandy Griep, Office Manager	John Sidd, Esq.

- II. Approval of Minutes:** September 2019 minutes were approved, on a motion made by Michael McMahon and seconded by Lori Law. All were in favor.
- III. Correspondence** – Byrne Dairy has sold one of their older operations, but are not selling the Cortlandville plant.

**IV. New Business – New Office Space**

Garry reported to the status of moving our current office to the second floor of 40-42 Main Street. The BDC will lease space from the Cortland Downtown Partnership, who owns the building. The BDC will be sub-leasing the first-floor space to the Cortland County Convention & Visitors Bureau and SUNY Cortland. The rest of the tenant's space will remain under the Downtown Partnership including the Red Cross and the 3<sup>rd</sup> Floor apartment. We will still be discussing the future of the building as the year goes on.

**V. Reports**

**Financials** - Karen Niday reported the financials are all in order. There were no major issues or concerns.

**Revolving Loans** – Loans are being paid.

## Directors Report

55 Main Street – (Former BT Jones building) is progressing and new tenants for the first floor will be opening up for business soon.

Main Street – committees are still meeting on the future “look” of the new two-way Main Street.

Marvin Windows has announced that they will be closing at the end of the year as part of a corporation consolidation. Employees have been offered jobs with the company in their other out of state locations. This is a corporate decision and not much we can do. The good part is that the folks there are certainly employable.

Bio 365 a dirt manufacturer has been in negotiations to use the former Buckbee Mears building for their operation. It’s a special blend of organic soils for the hemp growers. There are not a lot of jobs associated with this project.

Apex Building – no progress

Regional Council Awards will be awarded next month. Cortland a few great projects in this round

Gutchess Park – hopefully soon there will be an announcement.

**Adjourn** – A motion was made by Mike McMahon and seconded by John Reagan to adjourn at 12:59 p.m. All were in favor.

Respectfully submitted

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Secretary  
John Shirley

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Chairman  
Michael McMahon